



Canteen Policy

Vision Statement

St. Joseph's Catholic Primary School is a Christ-centred community, within the Bunbury Parish, which aspires to educate and develop the whole child in a caring, Catholic environment, recognising and respecting the uniqueness, dignity and the rights of others.

AIMS

The St Joseph's Primary School canteen aims to:

Provide a selection of food at a reasonable cost.

Provide foods that meet the dietary guidelines for children and adolescents.

Minimise foods high in saturated fats, salt and sugar.

Develop a work environment that is both friendly and efficient.

Work as a team alongside the school community.

Liaise with staff in a joint effort with regard to the school curriculum.

NUTRITION

The St Joseph's Primary School Canteen will provide a balanced selection of nutritious food to be sold, following the guidelines set out by the Heart Foundation of Australia.

MENU PLANNING

The menu will provide a well balanced selection.

Menu items will be coded using the Traffic Light System as outlined by the Department of Education & Training's Nutritional Guidelines: G (Green) A good choice for everyday; A (Amber) Limit to twice a week only.

The menu shall be decided by the manager in consultation with school administration.

The menu will be devised taking the following points into consideration:

- The canteen aims

- Dietary guidelines as set out by the Heart Foundation of Australia
- What is manageable and practical in providing a suitable selection of food items.
- The St Joseph's school's Nut Aware, Healthy Food & Drink Choices and Health Promoting Schools policies.

There will be two canteen menus, offering a summer and winter menu. Each term slight variances are made to the items on offer.

The manager and Principal shall determine the prices of food sold in the canteen.

The canteen manager and Principal will endeavour to keep healthier food items at an affordable cost to encourage use of facilities.

The canteen may offer "meal deals" for special occasions.

Parents are able to purchase cupcakes for student/class birthday celebrations.

LINKING THE SCHOOL AND CANTEEN

The canteen manager will provide opportunities for interested/elected parents to provide input into the menu planning, pricing and nutrition considerations.

When required a canteen committee will be formed by five members of the P&F.

The Canteen will cooperate with the teaching staff in special promotions such as Fruit and Vegetable September, Healthy Bones Week etc.

HYGIENE AND SAFETY

The school canteen will maintain high standards of hygiene for preparation, storage and service of foods to be consumed.

The volunteer helpers/parents and canteen manager will complete the Food Safe Program and abide by its standards.

Food handlers must wear gloves and clean aprons.

The canteen will comply with the Occupational Health and Safety Regulations.

Canteen helpers are not permitted to have young children in the canteen when on roster.

Students are not permitted to enter the canteen at any time. Students delivering baskets can place the basket inside the door.

MANAGEMENT

The Principal will undertake the employment of the Canteen Manager. It is understood the employee should have a sound knowledge of nutrition and the needs of school aged children.

As an employee, the Canteen Manager is answerable to the Principal.

CREDIT FACILITIES

On-line ordering facilities are available to families.

The Canteen does not provide a credit facility to students. The only exception to the rule is in the case of an emergency, i.e., if a child does not have a lunch. In such a circumstance a sandwich lunch will be provided. A notice of the amount owing will be forwarded to the parents/guardians of the child for immediate payment.

Reviewed: 2018

Next Review: 2022